

**TOWN OF SULLIVAN  
TOWN BOARD MEETING  
APRIL 3, 2024, AT 7:00 P.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at 7:00 P.M. on April 3, 2024, by Supervisor Daviau.

The meeting was held at the Town Office Building located at 7507 Lakeport Road

Present were Supervisor Daviau; Councilors, Jeffrey Martin, Dave Montroy Daniel Gibbons, and Kerry Ranger; Attorney for the Town John Langey; Clerk to the Supervisor Dawn Cottet; Deputy Comptroller Kelly Bassett; Director of Administrative Services Eric Tedford; Highway Superintendent Andrew Busa; Building and Code Officer Larry Ball; Parks & Recreation Department Lori Davies; Lou LaPlante; and Town Clerk Amy Bettinger-Wells.

Also present were members of the Public.

Pledge to the flag was led by Supervisor Daviau.

**APPROVAL OF MARCH 20, 2024, MEETING MINUTES**

A motion was duly made by Councilor Gibbons seconded by Councilor Montroy to approve the minutes of the March 20, 2024 meeting.

With no further discussion, the following vote was recorded to adopt the Town Board minutes of the March 20, 2024 meeting.

<b>KERRY RANGER</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DANIEL GIBBONS</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>JEFFREY MARTIN</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DAVID MONTROY</b>	<b>DEPUTY SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>
<b>THOMAS G. DAVIAU</b>	<b>SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>

Motion carried.

**RECORD OF ACTIVITIES- NYS RETIREMENT SYSTEM-KIM MUEHLENBIEN**

Supervisor Daviau advised that a NYS Retirement System Record of Activities form has been prepared for Kimberly Muehlenbein based on three months of work activity. The information needs to be posted for 30 days. This process is required by the NYS Retirement System. Upon motion made by Councilor Martin, seconded by Councilor

Gibbons, a NYS Retirement System Record of Activity form for Kimberly Muehlenbein has been completed and approved by the Board.

With no further discussion, a roll call vote was taken as follows:

<b>KERRY RANGER</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DANIEL GIBBONS</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>JEFFREY MARTIN</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DAVID MONTROY</b>	<b>DEPUTY SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>
<b>THOMAS G. DAVIAU</b>	<b>SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>

### **HIRE OF SUMMER PARK STAFF**

Supervisor Daviau advised that the Parks & Recreation Department is hiring summer staff for the year 2024 and reviewed the summer park staff list with the Board Members, as follows:

Antohny Puglia	\$15.75/hr.
Donnie LaClair	\$15.75/hr.
Chris Hale	\$15.75/hr.
Cindy Carney-Yates	\$16.75/hr.
Jason Driscoll	\$17.00/hr.
Mary Jo Champlin	\$18.90/hr.
Giuliana Farr	\$17.85/hr.
Zoe Sauve	\$17.00/hr.

Upon the motion made by Councilor Montroy, and seconded by Councilor Martin, the Town Board unanimously approved the 2024 Parks Summer staff (pending background check) list as presented above. With no further discussion the following vote was recorded:

<b>KERRY RANGER</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DANIEL GIBBONS</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>JEFFREY MARTIN</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DAVID MONTROY</b>	<b>DEPUTY SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>
<b>THOMAS G. DAVIAU</b>	<b>SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>

### **CHAPMAN PARK PROJECT UPDATE**

Lori Davies, Parks and Recreation stated that the Chittenango Rotary Club received a grant in the amount of \$8000.00 for drainage repairs at the Dog Park in Chapman Park. Ms. Davies stated that the Highway department is doing the work and this will be a savings for the Parks & Recreation Department. The drainage project is now complete and the clean-up is still ongoing.

Superintendent Busa stated that the Highway Department has kept track of the project job costs and, with the funds received from the Chittenango Rotary, has kept the cost of the project down. Superintendent Busa thanked the Board and staff for working together as a team to make this all happen.

### **COMMITTEE FOR SHORT-TERM RENTALS**

Supervisor Daviau reported that the Town is forming a Short-term Rental committee to consist of: two Town Board members, one Zoning Board member, one Planning Board member, Codes Officer Larry Ball and two Town Residents.

### **FIREFIGHTER APPLICATION**

An application for a new firefighter has been submitted from the Chittenango Fire Department for Christopher Lupinski. The Board members reviewed the application for Mr. Lupinski. Upon the motion by Councilor Gibbons, seconded by Councilor Ranger, the Board unanimously approved the firefighter application for Christopher Lupinski for membership in the Chittenango Fire Company.

### **ANNOUNCEMENTS**

Supervisor Daviau advised that the Fire Department will be using the Town Parking lot on Saturday, April 13, 2024, for a "Firefighter Recruitment Day".

The Town of Sullivan offices will be closing early on April 8, 2024, at 1:00 P.M. due to the solar eclipse.

### **CLOCK ON BRIDGE IN BRIDGEPORT**

Terry Manning, Bridgeport Lakeport Civic Organization, appeared before the Board and reported that the clock on the bridge just before entering the Town of Cicero is in need of

repairs. Mr. Manning is proposing that the Board meet with the Town of Cicero to discuss shared costs of the Clock repair/replacement. Supervisor Daviau stated that he will contact Supervisor Aregano from the Town of Cicero. Upon motion made by Councilor Montroy, seconded by Councilor Martin, the Board voted to move forward with the Town of Cicero to discuss the shared costs for the clock.

Motion carried.

### **RESIDENT COMMENTS**

Tamara Dawkins inquired about the status of 9605 Hitchcock Point Road.

Tony Vandervalk inquired about the zoning law for stand-alone accessory structures.

Jeffrey Taylor inquired about Barton & Loguidice Engineer's billing.

A Resident asked if there would be a Public Hearing on short-term rentals.

### **EXECUTIVE SESSION**

Upon the motion made by Councilor Martin and seconded by Councilor Gibbons, the Board went into Executive Session at 7:42 P.M. for legal advice of Counsel relative to the potential appointment of a particular person. Attorney for the Town John Langey was invited to attend the Executive Session.

A motion was made by Councilor Ranger and seconded by Councilor Gibbons, the Board unanimously approved to come out of Executive Session at 9:33 P.M. No action was taken.

### **ADJOURNMENT**

With no further business and upon the motion made by Councilor Martin, seconded by Councilor Montroy, the Town Board meeting was adjourned at 9:34 P.M. with all Town Board Members voting in favor.

Respectfully submitted,

Amy Bettinger-Wells  
Town Clerk